



<b>COUNCIL / APPLICANT FORMS</b>			
<b>SECTION</b>	<b>FORM NAME</b>	<b>FORM NUMBER</b>	<b>FORM DESCRIPTION</b>
Building / Plumbing	Certificate for Certifiable Work (Building / Plumbing) – Application Guide for Building and Plumbing	BP01A	A step by step guide outlining the application process, for both applicants and Southern Water.
Building / Plumbing	Certificate for Certifiable Work (Building / Plumbing) – Referral System Checklist	BP01A	A checklist of all documents needing to be attached to an application.
Building / Plumbing	Certificate for Certifiable Work (Building / Plumbing) – Application Form	BP02A	This form is used by building and plumbing designers seeking approval of works including new connections, extensions, diversions, or other works that will impact on Southern Water’s systems in accordance with the statutory requirements.
Building / Plumbing	Declaration for exemption by applicant for Certificate for Certifiable Work (Building / Plumbing)	BPEX	This form is a declaration that can be made by the applicant to self exempt from the Southern Water process. This form is in place or a Certificate for Certifiable Work or an exemption issued by Southern Water and can be taken to Council when lodging Building and Plumbing applications.
Planning	Planning Application Notification Guide	PL01A	A step by step guide outlining the council referral process, for both councils and Southern Water.
Planning	Planning Referral System Checklist	PL01A	A checklist of all documents that council needs to attach to a referral.
Planning	Council Notice of Planning Application Referral	PL02A	This form is for Council staff to use in providing notice of a received planning application that must be referred to Southern Water in accordance with statutory requirements.
Pre-lodgement	Water and Sewerage Capacity Report – Application for Preparation of Report	PR01	This form is used by building and plumbing designers seeking a water and sewerage capacity report prior to lodging application for works.
Trade Waste	Trade Waste Application Form	TW01A	This form is used by a business owner, to apply for consent to discharge trade waste to a Southern Water sewerage system. NB: Application to install trade waste pre-treatment is handled by councils via the plumbing and special plumbing process. Such applications relating to trade waste activities require an application to Southern Water for a Certificate of Certifiable Works.
Water & Sewerage Works	Connection to Water and Sewerage Reticulation Systems - Application	WS01A	This form is for Contractors who are applying for live connections to Southern Water’s water and sewerage networks.
Water & Sewerage Works	Water and Sewerage Related Works – Application for Water and Sewerage Connections	WS02A	This form is for Contractors who are applying for live connections to Southern Water’s water and sewerage networks.
Water & Sewerage Works	Water and Sewerage Related Works – Application for Permit to Construct New Southern Water Infrastructure	WS03A	This form is for Contractors who are applying to commence construction of approved new Southern Water infrastructure such as subdivisional works, reservoirs, treatment systems, mains

			diversions, and alterations.
<b>SOUTHERN WATER FORMS – for Council reference only</b>			
<b>SECTION</b>	<b>FORM NAME</b>	<b>FORM NUMBER</b>	<b>FORM DESCRIPTION</b>
Building / Plumbing	Certificate for Certifiable Work (Building / Plumbing) – Request for Additional Information	BP03A	This form is used when the Certificate for Certifiable Work (Building / Plumbing) – Application form (BP02A) does not include all of the required information and/or attached documents.
Building / Plumbing	Certificate for Certifiable Work (Building / Plumbing) – Non Acceptance of Additional Information	BP04A	This form is used when the information provided after the issue of a Certificate for Certifiable Work (Building / Plumbing) – Request for Additional Information (BP02A) is not satisfactory.
Planning	Council Notice of Planning Application Referral – Request for Additional Information	PL03A	This form is used when the Council Notice of Planning Application Referral (PL02A) does not include all of the required information and/or attached documents.
Planning	Council Notice of Planning Application Referral – Non Acceptance of Additional Information	PL04A	This form is used when the information provided after the issue of a Council Notice of Planning Application Referral – Request for Additional Information (PL03A) is not satisfactory.
Trade Waste	Trade Waste Consent	TW01C	This consent authorises the discharge of trade waste to a Southern Water sewerage system under the conditions prescribed therein.
Water & Sewerage Works	Water & Sewerage Related Works – Permit to Construct Southern Water New Infrastructure	WS03P	This form is the permit for Contractors who are applying to commence construction of approved new Southern Water infrastructure such as subdivisional works, reservoirs, treatment systems, mains diversions, and alterations.
56ZQ	56ZQ	56ZQ	This form is for solicitors and property owners purchasing properties and requiring answers to prescribed questions related to water and sewerage (formally 337 certificate).