



CERTIFICATE FOR CERTIFIABLE WORK (BUILDING / PLUMBING)

APPLICATION GUIDE FOR BUILDING AND PLUMBING

PLUMBERS / ARCHITECTS / CONSULTANTS

Step 1	Applicant to apply CHECKLIST documents to ensure all documents required are included in application. For detailed information on existing water and sewerage services, please contact your local Council and ask for drainage plans and extracts from infrastructure services maps (detail sheets).
Step 2	Scan documents converting into digital format PDF
Step 3	Complete BP02A - APPLICATION FOR CERTIFICATE FOR CERTIFIABLE WORK (BUILDING / PLUMBING) form.
Step 4	Email all documents and completed application form to Southern Water development@southernwatertas.com.au With the email subject as follows Subject: [street name][property number][suburb][application/additional information/amendment]

SOUTHERN WATER

Step 1	Reply to Applicant with receipt date stamp.
Step 2	Assess for sufficiency of information.
Step 3	By calendar day 7 from receipt, if insufficient information, request further information from applicant.
Step 4	If further information is requested under Step 3 time stops and does not continue to run for the purposes of Step 5 until the further information is received by Southern Water to its satisfaction.
Step 5	Plumbing By calendar day 10 from receipt, reply to applicant with conditions and advice to be included with consent, or if no conditions or advice this will also be issued by Southern Water as an exemption. Building By calendar day 14 from receipt, reply to applicant with conditions and advice to be included with consent, or if no conditions or advice this will also be issued by Southern Water as an exemption.

Please email completed form and all supporting documentation to
Southern Water
development@southernwatertas.com.au

Please direct all enquiries to
development@southernwatertas.com.au
13 MYWATER (13 6992)

Issued in accordance with the Water and Sewerage Industry Act 2008, the Water and Sewerage Industry (General) Regulations 2009, Plumbing Regulations 2004, and Building Regulations 2004

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REFERRAL SYSTEM CHECKLIST

Address	
DA Number	

TO BE COMPLETED BY APPLICANT FOR ENSURING NECESSARY DOCUMENTS ARE INCLUDED IN THE SUBMISSION. DO NOT SUBMIT THE APPLICATION TO SOUTHERN WATER UNLESS ALL THE LISTED DOCUMENTS ARE INCLUDED.

Site location plan	<input type="checkbox"/>
Planning Permit	<input type="checkbox"/>
Architectural Drawings	<input type="checkbox"/>
Detailed hydraulic servicing drawings showing existing and proposed Southern Water assets	<input type="checkbox"/>
Certificate of Title documents including the 'Council Page'.	<input type="checkbox"/>
BP02A Application form	<input type="checkbox"/>

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